

Faculty of Social Science & Humanities

Department of Social work

Study and Evaluation Scheme

Of

Master of Social Wok (M.S.W.)

(Applicable w.e.f Academic Session 2013-15, till revised)



AKS UNIVERSITY, SATNA

Study and Evaluation Scheme

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AKS University, Satna
Sherganj, Panna Road, Satna (MP) 485001

**Study & Evaluation Scheme
of
Master of Social Work (MSW)
SUMMARY**

Programme :	M.S.W.		
Duration :	Two year full time (Four Semesters)		
Medium :	Hindi & English Both		
Minimum Required Attendance :	75 %		
Maximum Credits:	101		
Evaluation Assessment :	Internal	External	Total
	50	100	150

Internal Evaluation (Theory/ Practical Papers)

	Sessional-I	Sessional-II	Continuous Assessment & attendance
	10	10	10+20= 30
Duration of Examination :	External	Internal	
	3 hrs.	2 hrs	

To qualify the course a student is required to secure a minimum of 36% marks in aggregate including the semester end examination, internal assessment evaluation (Both theory & Practical Papers)

A candidate who secures less than 36% or Grade 'D' of marks in a Subject/Paper(s) shall be deemed to have failed in that Subject/Paper(s). In case a student has secured less than 36% or Grade 'R' in Subject/Paper(s), he/she shall be deemed to re-appear (ATKT Examination) in Subject/Paper(s) to achieve the required percentage (Min. 36%) or grade (Min. D) in the Subject/Paper(s).

Question Paper Structure

1. The question paper shall consist of 26 questions in three Sections. Out of which Section-A shall be of Objective type 10 questions and will be compulsory. (weightage 2 marks each).
2. Section-B shall contain 10 Short answer type questions and students shall have to answer any eight (weightage 5marks each).
3. Out of the remaining six question s are long answer type questions, student shall be required to attempt any four questions. The weightage of Questions shall be 10 marks each.

Faculty of Humanities & Social Science

Master of Social Work (MSW)

I Semester

Credit & Evaluation Scheme

S. No.	Sub.Code	Subject Code	Periods			Credits
			L	T	P	
1	65SW101	History and Philosophy of Social Work	4			4
2	65SW102	Human Behaviour and Personality	4			4
3	65SW103	Social Work Research	4			4
4	65SW104	Sociology for Social Work	4			4
5	65SS105-H/I	Spiritual Study- Hinduism/ Islam	3			3
6	65SD106	SSD- Functional English-I	3			3
7	65SW151	Field Work			4	2
TOTAL			22		4	24

Faculty of Humanities & Social Science

Master of Social Work (MSW)

II Semester

Credit & Evaluation Scheme

S. No.	Sub.Code	Subject Code	Periods			Credits
			L	T	P	
1	65SW201	Working with Individuals (Social Case Work)	4			4
2	65SW202	Human growth and development	4			4
3	65SW203	Economic Development	4			4
4	65SW204	Soocial Group Work	4			4
5	65CA205	Computer Fundamental & PC Package	3			3
6	65SD206	SSD-Functional English-II	3			3
7	65SW251	Field Work			4	2
TOTAL			22		4	24

Faculty of Humanities & Social Science

Master of Social Work (MSW)

III Semester

Credit & Evaluation Scheme

S.No.	Sub. Code	Subject Name	Periods			Credits
			L	T	P	
1	65SW301	Rural Society and Panchayati Raj Institution	4			4
2	65SW302	Social Legislation in India	4			4
3	65SW303	Community Organisation	4			4
4	65SW304	Population & Environment	4			4
5	*65SS306-H/I	Spiritual Studies- Hindusim/ Islam	3			3
6	65SD307	Soft Skill Development			2	1
7	65SW351	Internship/ Field Visit (15-30 Days)			8	4
8	65SW352	Fields Work			6	3
TOTAL			19		14	27

* study of this paper is applicable only for 2013-14 batch students.

Note:

- 1. Evaluation of internship is divided into two parts, first is Report of the internship (50 Marks) and second viva-voce (50 Marks)**

Faculty of Humanities & Social Science
Master of Social Work (MSW)
IV Semester
Credit & Evaluation Scheme

S.No.	Sub. Code	Subject Name	Periods			Credits
			L	T	P	
1	65SW401	Counseling	4			4
2	65SW402	Social Welfare Administration	4			4
3		Elective-I	4			4
4		Elective-II	4			4
5	65SW451	Major Project			20	10
TOTAL			19		20	26

List of Elective Papers

Sr.no.	Sub. Code	Subject Name
Group-A: Human Resource Development & Management		
1	65SW403-A	Labour Welfare and Legislation
2	65SW404-A	Human Resource Management & Industrial Relation
Group-B: Social Work with Communities		
1	65SW403-B	Social Work with Rural Community
2	65SW404-B	Social Work with Urban Community
Group-C: Management of Welfare Services		
1	65SW403-C	Social Welfare in India
2	65SW404-C	Management of Social Welfare
Group-D: Women & Child Development		
1	65SW403-D	Women and Development
2	65SW404-D	Child Welfare & Development

Note:

1. Student can choose only one group of the above and study both the subjects of the group.
2. Evaluation of Major Project is out of 200 marks and divided into three parts, first is Report writing (100 Marks), second Presentation (50 Marks) and third viva-voce (50 Marks)

Master of Social Work (MSW)

I Semester

HISTORY AND PHILOSOPHY OF SOCIAL WORK

Unit-I

Meaning, Definition and concept of social work. Social Welfare, Social Reform and social services. Historical Development of social work U.K., U.S.A. and India.

Unit-II

Principles of Social Work. Philosophy of Social Work. Gandhian Philosophy of Social Work.

Unit-III

Social Work as a Profession..

Method of Social Work-Primary Method, Social Case Work, Social Group work and Community Organization.

Unit-IV

Secondary Methods-Social Welfare Administration, Social Work Research and Social Action,.

Unit-V

Social Work in Different Setting-Medical and Psychiatric Social Work, School Social Work and Correctional Social Work.

Text Book:

1.Friedlander, W.A.(1982) : Introduction to Social Welfare, Prentice Hall of India (p) Ltd., New Delhi.

2.DasGupta, Sugata (1964) : Towards a Philosophy of Social Work in India, Popular Book Service, New Delhi.

3.Wadia, A.R. (ed.) (1961) : History and Philosophy of Social Work in India, Allied Publishing House, New Delhi.

4 शास्त्री, राजाराम : समाजकार्य, उ० प्र० हिन्दी ग्रन्थ अकादमी, लखनऊ।

5 इनाम शास्त्री, ए.एस. : व्यावसायिक समाज कार्य, गुलशी पब्लिकेशन, वाराणसी।

6 पाण्डेय, मणिभूषण : समाजकार्य—दर्शन, सिद्धान्त एवं अभ्यास, लोक सेवा पब्लिकेशन्स, वाराणसी।

7 पाठक, आर.सी. (2010) : समाजकार्य—दर्शन, इतिहास, क्षेत्र एवं प्रणालियाँ, विजय प्रकाशन मंदिर, वाराणसी।

Master of Social Work (MSW)

I Semester

HUMAN BEHAVIOUR AND PERSONALITY

Unit-I

S-O-R formulation of Human Behaviour

Perception:- Definition, figure and Background, Perceptual Organization, Illusions. Learning:- Definition and concept of Learning

Unit-II

Memory and Forgetting:- meaning and definition, types of memory Short-Term and long-Term Memory, characteristics of good memory, Determinates of forgetting nature and causes.

Unit-III

Motivation:- meaning of motivation, theories of motivation Definition of Instincts, Needs and Drives, Types of Motives. Maslow's Theory of Hierarchy of Needs. Basic factors of motivation.

Unit-IV

Intelligence:- Definition, concept and Theory of Spearman, Thorndike, Guilford, Adjustment, Conflict and Stress, Difference in Normal and Abnormal Behaviour.

Unit-V

Personality : Meaning, Definition ,Theories of Frued's, Erikson, Jung, Murray and Skinner.

Personality Test:- Psychometric and Projective Test Brief Introduction.

Non intelligence test

Verbal intelligence test

Books Text:-

1.Sangeeta Tej and Tejsker pandey :Samaj karya, Prakashak jubli fundamental ,Lucknow

2.Samanya manovigyan : Arun kumar singh

3.Sangthnatmk vyvhar : Vipin asthana and rekha bakshi ,Agrawal publication ,Agara-7

4.s.p. gupta-shiksha manovigyan

5.arvindshil-shiksha manovigyan

Master of Social Work (MSW)

I Semester

SOCIAL WORK RESEARCH

Unit-I

Nature of Science and Scientific Method. Social Work Research. Meaning, Purpose, Process and Scope.

Unit-II

Research Problem:- Hypothesis-formulation function, Attributes of Good Hypothesis.

Types of Research - Experimental Research, , Survey Research.etc.

Unit-III

Research Designs:- Between Group, Factorial and Within Group Design.

Source of Data:- Primary and Secondary Source Technique of Data Collection: Observation, Interview, Questionnaire,.

Sampling:- Meaning, Characteristics Types and Purpose General Consideration In the Determination of Sample Size.

Unit-IV

Purpose of Statistics, Measurement Scales-Nominal, Ordinal, Interval and Ratio Scales.

Diagrammatic and Graphics Representation Data Measure of Central Tendency – Mean, Median and Mode. Measures of dispersion and skewness .

Unit-V

Correlation:

– Meaning and concept Correlation, types of Correlation , various method calculation of coefficient Correlation,

Test of significance: Chi-square’’ and The ‘T’ Test.

Text books-

1.S.N. Shulka; Techniques of statistics

2.B.P. Gupta: Principle of statistics

3.Gupta, S.P. : ‘Statistical Methods’, New Delhi Sultan Chand & Sons.

4.Ahuja, Ram (2001) : ‘Research Methods’, Jaipur: Rawat Publications.

5.Kothari, C.R. : ‘Research Methodology & Techniques’, New Delhi., New Age International.

6.Sharma, B.A.V.,Prasad, : ‘Research Methods in Social’, New Delhi; Sterling.

7.आहुजा, राम : ‘सामाजिक सर्वेक्षण एवं अनुसंधान, रावत पब्लिकेशन, जयपुर एवं नई दिल्ली।

तोमर, राम बिहारी : ‘सामाजिक अनुसंधान’, श्रीराम मेहरा एण्ड कम्पनी, आगरा

सिंह, सुरेन्द्र : ‘सामाजिक अनुसंधान’, उ०प्र०हिन्दी ग्रन्थ अकादमी, लखनऊ।

मुखर्जी, रविन्द्र नाथ : ‘सामाजिक शोध व सांख्यिकी’, विवेक प्रकाशन, दिल्ली।

Master of Social Work (MSW) I Semester

SOCIOLOGY for SOCIAL WORK

Objective: The basic objective of this course is to understand the concepts of sociology for social work.

Unit-1

sociology: , meaning, scope and significance

basic concepts : society, association, culture, status and roles.

Unit-2

Social stratification : meaning, definition and characteristics division on social stratification class and caste.

Unit-3

Social groups: meaning definition and characteristics . Types of social groups: primary and secondary groups, in –groups and out-groups and reference groups.

Unit-4

Social institutions: meaning and definition, types of social institution: marriage, family, religion,

Social control: meaning, and function,. Social change: ,meaning , characteristics, patterns of social change and factors influencing change

Unit-5

Problem of social system: illiteracy, unemployment, mal-nutrition , over population ,poverty

Problem of social deviance: crime, juvenile delinquency, beggary, prostitution, problem of immoral traffic, suicide and drug dependence, AIDS, violence.

Corruption)

Text book-

1,M.L.Gupta and D.D. Shrama, . Samajsatra, sahitya bhawan ,publication,Agara.

2.Gilin and Gilin, cultural Sociology, The macmillan co.

Reference book –

1.Agrwal G.K., Sociology , Disorganzaation . sahitya bhawan ,publication,Agara

2. Agrwal G.K.,Social Controal and change ;Sahitya bhawan publication Agra

3.Dr. Balrshvar pandey , Samajkarya ek samgra dristi ,uttar Pradesh hindi granth sansthan , lucknow

SSD - FUNCTIONAL ENGLISH-1

I Semester

MBA/MCA/M PHARM/M.Sc.BT/MSW

Unit-I

May and can for permission and possibility
Could for permission in the past
May/Might for possibility.
Can and be able for ability.
Ought, should, must, have to, need for obligation.
Must, have, will and should for deduction and assumption.
The auxiliaries dare and used
Command, requests, invitations, advice, suggestions

Unit-II

The Present Tense:
Present Continuous, Simple present (Form and use)
The past and perfect tenses:
Simple past, The past continuous, The present perfect, The present perfect continuous, The past perfect, The past perfect continuous. (Form and use)

Unit-III

The Future: Future simple, the future continuous (Form and use)
The sequence of tenses, The conditional sentences

Unit-IV

Articles: Definite, Indefinite and Zero, The Passive voice; Active tenses and their passive equivalents, use of passive

Unit-V

The infinitive, The Gerund, The Participle, Preposition.

NOTE: Coverage of 1220 Regular (600) and Irregular Verbs (620) with their meaning and uses.

(Teachers are required to Introduce 25 verbs from the given verb list in every lecture)

SPIRITUAL STUDIES (HINDUISM)
SRIMADBHAGWADGITA
Compulsory for All Programme/ Courses
श्रीमद्भगवद्गीता

UNIT-I

अध्याय—एक

अर्जुन की मोहग्रस्तता,

अध्याय—दो

अर्जुन का नैराश्य, शरीर और आत्मा का विश्लेषण, कर्तव्यपालन, निष्काम कर्मयोग, स्थितप्रज्ञ एवं तापत्रय

अध्याय—तीन

कर्मयोग, षट्ठिकार

UNIT-II

अध्याय—चार

गीता का इतिहास, भगवान के प्राकट्य का कारण एवं उनकी सर्वज्ञता

अध्याय—पांच

ईश्वरभावनाभावित कर्म

अध्याय—छः

ध्यान योग या सांख्य योग, सिद्धि या समाधियोग

अध्याय—सात

परा और अपरा शक्ति, पुण्यात्मा मनुष्य के लक्षण

UNIT-III

अध्याय—आठ

ब्रह्मा, आत्मा, अधिभूत, अधिदैव, अधियक्ष, मुक्तिलाभ की विधि

अध्याय—नौ

परमगुह्यज्ञान

अध्याय—दस

श्रीभगवान का ऐश्वर्य

UNIT-IV

अध्याय—ग्यारह

श्रीभगवान का विराटस्वरूप

अध्याय—बारह

भक्तियोग का वर्णन, अव्यक्त की उपासना में क्लेश, शुद्ध भक्त के लक्षण

अध्याय—तेरह

क्षेत्र, क्षेत्रज्ञ एवं कर्मक्षेत्र की परिभाषा, ज्ञान, ज्ञेय, प्रकृति एवं परमात्मा, चेतना

अध्याय—चौदह

त्रिगुण स्वरूप

अध्याय—पंद्रह

परम पुरुष का स्वरूप, जीव का स्वरूप

UNIT-V

अध्याय—सोलह

दैवीय स्वभाव, आसुरी स्वभाव

अध्याय—सत्रह

श्रद्धा के तीन प्रकार, भोजन के प्रकार, यज्ञ के प्रकार, तप के प्रकार, दान के प्रकार, ऊँ कार का प्रतिपादन, सत्, असत् का प्रतिपादन

अध्याय—अठारह

सन्यास एवं त्याग में अंतर, त्याग के प्रकार, कर्म के कारण, कर्म के प्रेरक तत्व, कर्म के प्रकार, कर्ता के प्रकार, चार वर्णों के स्वाभाविक गुण, प्रभु के प्रति समर्पण भाव

Recommended books

संदर्भ ग्रंथ सूची

1. श्रीमद्भगवद्गीता—गीताप्रेस, गोरखपुर।
2. श्रीमद्भगवद्गीता—मधुसूदनसरस्वती, चौखम्भा संस्कृत संस्थान, वाराणसी, 1994।
3. श्रीमद्भगवद्गीता—एस.राधाकृष्णन् कृत व्याख्या का हिन्दी अनुवाद, राजपाल एण्ड सन्स, दिल्ली, 1969।
4. श्रीमद्भगवद्गीता—श्रीमद् भक्तिवेदांत स्वामी प्रभुपाद, भक्तिदांत बुक ट्रस्ट, मुंबई, 1996।
5. Srimadbhagawadgita-English commentary by Jaydayal Goyandaka, Gita Press, Gorakhpur, 1997.

SULLABUS
SPIRITUAL STUDIES (ISLAM)
Compulsory for All Programme/ Courses

UNIT-I

इस्लाम धर्म:— 6वीं शताब्दी में अरब की (राजनैतिक, धार्मिक, सामाजिक, आर्थिक परिस्थितियां व कबीलाई व्यवस्था)

मोहम्मद साहब का जीवन परिचय, संघर्ष व शिक्षाएं, इस्लाम का प्रारम्भ, इस्लाम क्या है और क्या सिखाता है, ईमान—ईमाने मोजम्मल, ईमाने मोफस्सल।

UNIT-II

इस्लाम धर्म की आधारभूत बातें:—

तोहीद, कल्मा—कल्मा—ऐ—शहादत, कल्मा—ऐ—तैय्यबा, नमाज, रोजा, जकात और हज का विस्तारपूर्वक अध्ययन

UNIT-III

खुदा—तआला की किताबें (आसमानी किताबें):—

“वही” की परिभाषा, तौरत, जुबूर, इंजील का परिचय, पवित्र कुरान का संकलन, पवित्र कुरान का महत्व, कुरान की मुख्य आयतें, पवित्र कुरान और हाफिजा

UNIT-IV

पवित्र हदीसों और सुन्नतें:—

हदीस और सुन्नत क्या है, हदीस और सुन्नत का महत्व, कुछ प्रमुख सुन्नतें और हदीसों का अध्ययन, सोकर उठने की सुन्नतें, लेबास की सुन्नतें, बीमारी और अयादत की सुन्नतें, सफर की सुन्नतें

UNIT-V

इस्लाम धर्म की अन्य प्रमुख बातें:—

मलाऐका या फरिशते (देवदूत), खुदा के रसूल, खुदा के पैगम्बर, नबी और रसूल में अन्तर, कयामत, सहाबा, खलीफा, मोजिजा और करामात, एबादत, गुनाह (कुफ्र और शिर्फ), माता—पिता, रिश्तेदार व पड़ोसी के अधिकार, इस्लाम में औरत के अधिकार, इस्लाम में सब्र और शुक्र, इस्लाम में समानता और भाईचारा

ADDITIONAL KNOWLEDGE:-

IN THE LIGHT OF ‘QURAN’ AND ‘HADEES’, TEN POINTS WILL BE DELIVERED TO THE STUDENTS DAILY, IN A SECULAR COUNTRY THE STUDENTS SHOULD KNOW THE PHILOSOPHY OF OTHER RELIGION ALSO SUCH AS “JAINISM”, “BUDHISM” AND “SANATAN DHARMA”.

FIELD WORK

Objective: The basic objective of the course is apply knowledge and principles taught in the class-room and reciprocally. to see richer meaning in the content of the classroom course.

- Field Work (100 Hrs.)
- Assignment
- Seminar
- Industrial / NGO's / Institutions etc. visit

Note:- 80% attendance compulsory

Master of Social Work (MSW)
SEMESTER-II
WORKING WITH INDIVIDUAL (SOCIAL CASE WORK)

Unit-I

Social case work as a method of social work. Social case work-meaning, Definition, Philosophy and values. Historical Development of Social Case Work Method Case Worker Client Relationship.

Unit-II

Principals of Social Case Work, Component of Case Work Method; Study, Diagnosis or Assessment, Treatment or Intervention and follow-up.

Unit-III

Social Case Work Tool:- Interview, home visit, Observation, Listening, Communication, Building.

Unit-IV

Technique of Social case Work: Investigation, Modification of Environment, Support, Encouragement, Confirmation, Generalization, Explanation, Clarification and Insight Development.

Unit-V

Social Work in Different Setting-Medical and Psychiatric Social Work, School Social Work and Correctional Social Work.

Professional Self:- Conflicts and Difficulties in working with individuals and families, use of Self with Awareness.

Master of Social Work (MSW)

SEMESTER-II

Human growth and development

Objective: The basic objective of this course is to understand the concepts of knowledge of human growth and development in social work practice.

Unit-1

Definition, Goals, sub fields of psychology, Role of Heredity and environment, Understanding psychology and Life Span Approach from an Indian perspective and its relevance to Social work profession.

Unit-2

Perception, Attitudes, Motivation, Cognition, Learning & Intelligence, Prejudice, Stereotypes, Aggression, Mass Behavior, Frustration, Altruism, Values.

Unit-3

Pre-natal Stage: Conception, myths related to pregnancy, Factors affecting prenatal development, Prenatal and Postnatal care, Developmental milestones achieved during prenatal Development.

Unit-4

Childhood : Infancy to Late Childhood- physical, social, cognitive development, needs, changes and tasks.

Unit-5

Adolescence, Adulthood and Aging Physical, social, cognitive development, needs, changes and tasks.

Text book –

1. Asamanya vyahar – Dr. D. P. Misra, uttar predesh hindi sansanthan , lucknow
2. Vikasatmak manovigyan , Dr. J.N.L., Vinod pustak mandir , Agra
3. Naidu U.S. and Nakhate V.S. child development studies in india , Bombay:TISS
4. Introduction to psychology, Clifford morgan, King, weinz and schopher , New Delhi TMH publication

Reference book-

1. Jacob K.K., Social development in india , Rawat publication , Delhi
2. Singh R.R. , Whither social development , Association of social of social work Delhi

Master of Social Work (MSW)
SEMESTER-II
Economy of development

Objective: The basic objective of this course is to provide the knowledge about economic systems and development

Unit-1

Development: social and economic concept and measurement.

History of economic planning and types of planning economic planning and development as an instrument of social development.

Welfare economics and social development.

Unit-2

Social planning in India: Inter-grated approach in social economic development : health , faction urban development , housing and community development population growth and its consequences

Unit-3

Factors and problem in social and economic development , ecological , ethnic , economic m social regional , political , demographic ect.

Area development, regional imbalance, agriculture and urban land policy .

Distribution of income and policy

Unit-4

Planning of rural – urban environment, conservation and development of physical resources for human welfare.

Role of elected bodies in development

Development planning and the constitution , central –state relation

The planning commission and planning process

Unit-5

Development administration, Problems and prospects of social and economic planning.

Poverty and its socio-economic and political consequences, Concept of Hunger development (HDI)

World Hunger- Magnitude, causes, consequences and remedies

Text book –

1. Pratiyogita darpan atiriktank , samanya adhyan , Bhartiya Arthvyavstha,2013-14,Agra(both hindi and english)

Reference Books-

- 1.Agrawal A.N. and lal kundan , Economics and development and planning , vikas publication house pvt.ltd.
- 2.Misra , S.K. and puri V.K. , Indian economy : its development ezperience. Mumbai , Himalay paublishing house
- 3.Datt, Ruddar and Sundharam, K.P.M.: Indian economy , New delhi:S.chand (both hindi and English)

Master of Social Work (MSW)

SEMESTER-II

Social group work

Objective: The basic objective of this course is to understand the theory and practice of social group work.

Unit-1

Social group: meaning, definition and characteristics and types.

Social group work : meaning, definition , characteristics and objectives.

Historical evolution of social group.

Unit-2

Principals, values and basic assumption of social group work.

Components of social group work: worker group and agency role, skills and functions of social group work.

Unit-3

Group formation – Factors and steps, formulation of goals , group conflict and subgroup formation.

Program me – planning and development in social group work.. role of group worker in programme planning and development. Group diagnosis, groups dynamics and guided groups interaction

Unit-4

Recording in social group work – Meaning, principles, importance and types of recording in social group work. Evaluation in social group work.

Unit-5

Social group work in different setting –Health, education, groups work with aged and in firms, mentally retarded and delinquents.

Text book –

- 1.Pro. Prayag deen mishra, Samajik samuhik karya , uttar Pradesh hindi sansthan , Lucknow
- 2.Soodan K.S. Social work: Theory and Practice, Navjyoti somran publication, Lucknow

Reference book –

1. Konopka G.Social group work: A helping process, Prentice Hall Inc – Englewood cliff.N.J.
2. Singh R.R. (ed.) – field work in social work education : A perspective for human service profession (new Delhi publication co.)

Master of Social Work (MSW)

SEMESTER-II

Computer Fundamental & PC Package

Unit-I

Introduction to computers:- Definition of electronic Computer, Characteristics of Computers, features, Types of computers Mini Computers, Micro Computers, Mainframe Computers, Super Computers, Memory Types of Memory (Primary & Secondary) RAM, ROM, PROM, EPROM, Secondary, Storage Devices FD, CD, HD, Pen drive, I/O Devices:- Keyboard, Mouse, Monitor, Scanners, Plotters, LCD, Plasma Display.

Unit-II

Operating System and Services O.S.

Windows Operating Environment Features of MS-Windows, Control Panel, Taskbar, Desktop, Windows Application, Icons, Windows Accessories, Notepad, Paint Brush.

Unit-III

MS Word 2007:- Word basics, formatting text and documents, working with headers, footers and footnotes, tabs, tables and sorting. Working with graphics, templates, wizards and sample documents, introduction to mail merge and macros.

Unit-IV

MS PowerPoint 2007:- PowerPoint basics, creating presentation the easy way, working graphics. Inserting various objects (Picture, Organizational Chart, Audio, Video etc) in slide. Adding Animation effects in slide.

Unit-V

MS Excel 2007:- Excel basics, rearranging worksheets, excel formatting tips and techniques. Introduction to functions, Excel chart features, working with graphics. Using worksheet as a Database.

Cyber crime and it's law: Introduction of cyber crime and its types. Laws for cyber crime.

Text Readings

1. E Balagurusamy **Fundamentals of Computer** Tata MacGraw Hills Publication.
2. Deepak Bharihoke **Fundamentals of Information Technology** Excel books.
3. Manish Mahajan **IT Infrastructure & Management** Achme learning.

SSD-FUNCTIONAL ENGLISH-II
II Sem. - MBA/MCA/M.Pharm/MSc. BT/MSc.(Ag)/MSW

Unit-1

Conceptual Sessions: Subject verb agreement, Conjunction: Co-ordinating and Subordinating, Sentences-Simple, Compound and Complex

Activity: Speaking Activities Based on Themes (College/University, Beauty and Physical attractiveness, Food and eating, Dreams, Entertainment)

Assignment : Progress Test-1

Unit-2

Conceptual Sessions: Special Expressions: Asking for Information/directions/someone to repeat/expressing uncertainty, Interrupting politely, apologizing, Giving instructions, Sequencing actions, Making suggestions, Accepting an invitation, Expressing a preference, Making recommendations, Giving permission, Agreeing and Disagreeing, Common Errors in English,.

Activity: Speaking Activities Based on Themes (Vacation, Behaviour, Facebook, Computers)

Assignment : Progress Test-2

Unit-3

Conceptual Sessions: Presentation Skills: Meaning, Need for Oral presentation, Planning of presentation, use and types of Visual aids, Kinesics: Gesture, posture, facial expressions, Eye contact, Proxemics, voice and tone, Appearance and accessories.

Activity: Speaking Activities Based on Themes (Childhood, celebrities, Films in your own language)

Assignment : Progress Test-3

Unit-4

Conceptual Sessions: Reading comprehension, Vocabulary: Antonyms, Synonyms, Phrasal verbs, British English vs. American English, Business vocabs, Dictionary of formal and Informal English, List of personality Adjectives.

Activity: Story creation and Picture description.

Assignment : Progress test-4

Unit-5

Conceptual Sessions: Business letter writing: Parts and layout, Enquiry letter, Order letter, Complaint letter, Job application and leave application

Activity: Dialogue writing

Assignment : Progress test-5

Master of Social Work (MSW)
SEMESTER-II
Field work

Objective: The basic objective of the course is applied knowledge and principles taught in the class-room and reciprocally. To see richer meaning in the content of the classroom course.

- Field Work (100 Hrs.)
- Assignment
- Seminar
- Industrial / NGO's / Institutions etc. visit

Note:- 80% attendance compulsory

Master of Social Work (MSW)
SEMESTER-III

Rural Society and Panchayati Raj Institution

Object :

To provide the knowledge of basic concepts of rural society and panchayati raj institutions.

Unit-I –

Indian Rural Community : Concept, characteristics, features

Rural Development: Concept, brief history of rural community development & its some important scheme's (IWMP, IRDP, MNREGA, SJSY etc.)

Unit-II – Problem of Rural Community :

Unemployment, poverty, bonded labour, indebtedness, illiteracy, health, green revolution & its impact on rural communities.

Unit-III – Rural Social Institution :

Joint family, caste, panchayati raj institution : Concept & significance, Gram sabha concept : Significance, structure & powers.

Unit-IV – Village Panchayat :

Concept, significance, structure & powers, Kshetra panchayat : Concept, significance, structure & powers. Zila panchayat : Concept, significance, structure & powers.

Unit-V – Working of Panchayati Raj Institution :

Financial political & administrative issue. People's participation in rural reconstruction, emerging rural elite in indian rural community.

Text Book:

1. Sharma,(2005) : 'Grass Root Governance', Aalekh Publications
2. isodia, (2005) : 'Functioning of Panchayati Raj System', Rawat Publications
3. Jain S.C. : 'Community Development and Panchayat Raj in India'

Master of Social Work (MSW)

SEMESTER-III

Social Legislation in India

Objective :

To provide the knowledge of Laws.

Unit-1 – Social Legislation :

Concept, meaning and objectives importance of social legislation. Social legislation in regard to marriage.

Dowry and immoral traffic.

Unit-II –

Laws Protecting interest of children in relation to minority, guardianship, adoption, child marriage juvenile delinquency and child labour.

Unit-III – Law for women in India :

Widow Remarriage Act, Maternity Benefits Act, Equal Representation Act, Medical Treatment of Pregnancy Act, Family Court Act, and Indecent Representation of Women (Prohibition) Act.

Unit-IV – Law regarding Labour :

Factory Act, Minimum wages Act and Contract Labour Act.

Social Legislation in regard to society registration, Orphanage and other charitable homes.

Unit-V – Social Security :

Meaning definition and objectives social assistance and social insurance, social security legislation in regard to employee's state insurance and worker's compensation Act.

Social Security for Aged : Provident fund, gratuity and pension scheme.

Text Books-

1. Shram kalyan -Prof. R.b.s. verma, Atul pratap singh :new royal group company lucknow.
2. पाठक, आर.सी. 2006 : 'श्रम समस्याएँ एवं श्रम कल्याण', विजय प्रकाशन, मन्दिर।
3. Singh, A.N. (2010) : 'Child Labour in India-Socio-Economic Perspective', Shipra, Newdelhi

Master of Social Work (MSW)
SEMESTER-III

Community Organization

Object :

Understand the use and practice of community organization in various fields of social work.

Get in depth knowledge about the community organization process.

Unit-I – Community, Meaning, Types, Structure and Dynamics :

Community organization – definition, objective and Brief historical development of community organization in India, community organization as a method of social work. Similarities and differences between community organization and community development.

Unit-II – Leadership :

Concept – Types of community leaders and power structure of the community.

Unit-III – Community Organization :

Principles & approaches/Models/Methods and skills in community organization.

Unit-IV – Phases in Community Organization :

Study, analysis, assesment, discussion, organization, action, evaluation, modification and continuation.

Unit-V – Application of Community Organization in the Various fields of Social work :

Strategies for goal oriented and planned social change : Paulo friere and gandhi, movements and models of social changes, Indicators of social change.

Text Books:

1.Community organization : tejskar pandey,Lucknow

2.samudayik sangathn: uttar Pradesh hindi granth sansrhan lucknow

Master of Social Work (MSW)

SEMESTER-III

Population & Environment

Object :

To provide the knowledge about our population and environment.

Unit-I – Population :

Characteristics, aspects & dimensions major determinants of population growth : Fertility, mortality & migration, Characteristic of Indian Population.

Unit-II – Population policy in India :

Family planning in India, Role of voluntary agencies at national and international level in the field of population control.

Unit-III – Pre Malthusian Theories of Population :

Malthusian theory of population : Post malthusian theory of population & contemporary.

Unit-IV – Environment :

Concept, meaning, environment management : Scenario, problems and perspective emerging concerns and challenges, EMP, environment problems & movements in India, social Issues, TFR.

Unit-V – Law Relating to Environment Protection :

Forest conservation Act, Environment Protection Act, Water (Prevention and control of pollution) Act, Air (Prevention and control of pollution) Act. E-waste handling.

Suggested books:-

1. Ecology & Environment – Rastogi Publication.
2. Environmental Science – S.C. Santra – Kalyani publications.

SSD- (Soft Skills Development)

3rd Semester

MBA/MCA/MSW/M.Sc (BT)/M.Pharma

Unit-1

Conceptual Sessions: Soft skills – a general overview, Industry Expectations, SWOT & STAR, Self Discovery, Leap to success- 7 Orientations,

Activity: Castle Plan.

Assignment : Sentence fluency assignment

Unit-2

Conceptual Sessions: Telephone etiquettes- Preparing for business calls/Making business calls/Telephonic phrases, Dining etiquettes, Email etiquettes, Corporate grooming and dressing.

Activity: Role play in different scenarios/ Socialization and networking.

Assignment : Progress test on general etiquettes.

Unit-3

Conceptual Sessions: Organizing meetings, Time Management, Team building and leadership, Resume writing Concept and Practice, Reading Comprehension.

Activity: Lost at Sea.

Assignment : Reading Comprehension Assignment.

Unit-4

Conceptual Sessions: Group discussion: Introduction and definition of a GD, Purpose of a GD, Types and strategies in a GD, Do's and Don'ts in GD, Speak to Impress (Presentation skill), Personal Interview, Frequently asked Questions (FAQ'S), Interview flow.

Activity: GD Practise and Presentation on Company profile.

Assignment : Communication assignment- GD.

Master of Social Work (MSW)
SEMESTER-III

Field Work

Objective: The basic objective of the course is apply knowledge and principles taught in the class-room and reciprocally. to see richer meaning in the content of the classroom course.

- Field Work (100 Hrs.)
- Assignment
- Seminar
- Industrial / NGO's / Institutions etc. visit

Note:- 80% attendance compulsory

Master of Social Work (MSW)

SEMESTER-IV

Counseling

Object:

The basic purpose of this course is to psychoanalysis of client.

UNIT-I

Meaning, definition, nature, purpose process and fields. Types of counseling-Clinical, employee, industrial, psychological, vocational & marriage counseling.

UNIT-II

Client- Client as person, motivation and problem of adjustment.

The counselor – Nature and function of counselor, characteristics of counselors. Counselors preparation. Ethical principles & professional growth.

UNIT-III

Group counseling – Bases for group counseling process of group counseling advantages and disadvantages of group counseling approaches to counseling – person centered, behavioral & psycho analytical approa.

UNIT-IV

Techniques of counseling – Initial contract, Intake, Rapport, Acceptance, Clarification Reassurance, Interpretation advice & observation.

UNIT-V

Family Counseling – Issues, process & stages, scope of counseling in india.

Master of Social Work (MSW)
SEMESTER-IV
Social Welfare Administration

Objective:

Course it to provide the knowledge about social welfare administration and social action.

UNIT-I

Social welfare administration – Meaning definition, principal scope & process, social welfare administration in government & non government organization.

UNIT-II

Policy making, planning, Budgeting & Financial control. Communication, decision making, coordination, policies and programmes relating to welfare of the weaker & vulnerable sections.

UNIT-III

Public Relation – Needs & its importance organization, organization development, media, publicity awareness advertising, social marketing.

UNIT-IV

Social action – concept, objective, methods principles and strategies.

UNIT-V

Social action & social work, mobilization & organization of people, problems & approaches.

Master of Social Work (MSW)

SEMESTER-IV

Group – A: Human Resource Development & Management

Labour Welfare and Legislation

UNIT-I

Industrial Growth in India, unorganized sector.
Characteristics of Indian labour market.
Wages: wage theories, concept of minimum wage, fair wage and living wage.
Productivity : Concept, importance and rationalization.

UNIT-II

Impact of Industrialization and Urbanization on social life of workers.
Working and living condition of workers. Indebtedness.
Industrial Pollution and slums, Absenteeism and labour turnover.

UNIT-III

Social Security : Concept and its scope in India.
Concept, Scope and philosophy of labour welfare.
Agencies of labour welfare: state employer, trade union and voluntary organizations. Social work in Industry.

UNIT-IV

Need and scope of labour legislation, labour administration at central and state levels.
Social Security legislation (a) E.S.I. Act, 1948(b) Workmen's Compensation Act, 1923. (c) Maternity Benefit Act, 1961 (d) Employees Provident and Misc. Act, 1971. (e) Payment of Gratuity Act, 1972
Wage Laws: (a) Payment of Wages Act, 1936 (b) Minimum Wages Act 1948(c) Payment of Bonus Act 1965.

UNIT-V

Industrial Disputes Act, 1947 and M.P. Industrial Relation Act.
Industrial Employment (Standing Orders) Act 1964 and Indian Trade Union Act, 1926.
The Factories Act, 1948;
The Mines Act, 1952, The Plantation Labour Act, 1951, and Shops and Establishment Acts.

Required Readings:

1. Agrawal, R.C. and Kothari N.S. : Sharma Sanniyam Evam Samajik Suraksha (Ajmer, Shri Publications)
2. Bhagoliwal, T.N. & Bhagoliwal Premlata: Sharma Artha Shastra, Evam, Audhogik Sambandha (Agara, Sahitya Bhavan)
3. Giri, V.V. : Bhartiya Mazdooron Ki Shram Samesyain (Asia Publishing House, Delhi)
4. Mehrotra, S.N. : Labour Problems in India, (New Delhi, S. Chand and Company Ltd.
5. Pnat, S.C. : Indian Labour Problems (Allahabd Allahabad Law Agency)

Master of Social Work (MSW)

SEMESTER-IV

Group – A: Human Resource Development & Management

Human Resource Management & Industrial Relation

UNIT-I

Concept of Management: Human Resource Management: Concept and Scope.
Approaches to Management (Management Models) Management Principles.
Concept, growth and development of Human Resource Management.
Philosophy of Human Resource Management, Human Resource Management and its future challenges.

UNIT-II

Human Resource Planning, Recruitment, selection, placement.
Induction, internal Mobility, separations and exit interview.
Personnel audit, personnel research, Discipline, Grievance procedure.
Communication in organization

UNIT-III

History of Labour Movement in India.
Growth of trade unions: history of trade union in India since 1875, the major land marks.
Trade Unions: purpose, type and theories, Problems of Indian Trade Unions.
Role of trade unions in welfare, dispute settlement and social justice.

UNIT-IV

Concept and theories of Industrial Relations.
Methods of preventing and settling of industrial conflicts, joint consultation, negotiation, mediation, conciliation and adjudication.
Collective bargaining, Workers participation in Management.
International Labour Organization and its Role.

UNIT-V

Human Resource development
H.R.D. : Concept, systems and sub-systems, Strategies and emerging trends.
Training and development : Methods strategies and evaluation.
Organisational Behaviour and T.Q.M. Monotony, fatigue and accidents.

Required Readings:

1. Dwivedi, R.S. : Management of Human Resources (New Delhi: Oxford and IBH Publishing Co.)
2. Gupta, Rajan: Implementing Human Resources development, Jaipur: RAwat Publications.
3. Newstream and Davis: Organisational Behaviour: Human Behaviour at work (New Delhi: McGraw Hill Co.)
4. Punekar, S.D. Deodhar, S.B. & Sankaran, S.: Industrial Relations (Bombay: Himalaya Publishing House.)
5. Tripathi, P.C. & Reddy, P.N.: Principles of Management (New delhi: Tata McGraw Hill Publishing company Limited.
6. Tiffn, Joseph and McCorarich, Ernest: Industrial Psychology (Bombay : Asia Publishing House.)
7. Dessler, Garg: Human Resources Management (New delhi: Prentice Hall.).
8. Ashwathapa, K.: Human Resources Management and Personnel Management (New delhi: Tata McGraw Hill Publishing company Limited.

Master of Social Work (MSW)
SEMESTER-IV

Group – B: Social Work with Communities

Social Work with Rural Community

UNIT-I

Structural and functional aspects of the community.
Types of communities: rural, urban and tribal.
The Indian villages as community: family, Kinship, caste, class and occupation
Analysis and assessment of community problems.
Special problems of weaker sections and the marginalized groups.

UNIT-II

The concept, Principles and methods of rural community development.
Early experiments in rural community development.
Structure and functions of community development.
Rural and Tribal development, Policies & programmes.

UNIT-III

Principles and Philosophy of extension education.
Extension education for community development
Origin, Philosophy and patterns of Panchayati-raj administration in India.
Finance and administrative problems of Panchayati-raj institution
Role of Panchayati-raj in community development
Democratic decentralization in India.

UNIT-IV

Recent trends and Peoples participation in community development.
Community development in five year plans.
Dynamics of planned social change, policies and programmes for social changes.
Social workers as a change agent.

UNIT-V

Role of Voluntary agencies in rural development
Recent trends in voluntary sector, Communication in Community work.
Need an importance of industries in rural development.

Required Readings:

1. Desai, A.R. : Peasant Struggles in India (Bombay: Oxford University Press)
2. Deasi, V. : Rural Development (Vol. I-VI) (Bombay: Himalayan Publishing House)
3. Jain, S.C. : Community Development and Panchayati Raj in India (Bombay: Allied Publications Pvt. Ltd.)
4. Madan G.R. : India's Developing Villages (Lucknows Print House India)
5. Maheshwari, S: Rural Development in India (New Delhi: Sage Publications.

Master of Social Work (MSW)

SEMESTER-IV

Group – B: Social Work with Communities

Social Work with Urban Community

UNIT-I

Concept, goals and problems of social development.
Concept and areas development administration.
Planning as a method of development and welfare.
Machinery and procedure of planning in India.

UNIT-II

Concept of urbanization, Urbanization problem, Growth of slums and slum life
Urbanization in India. Need for planned urban development
Policies and programmes for Urban development

UNIT-III

Urban community development, its need and approaches.
Urban community development under Five Year Plans.
Historical development of municipal administration in India
Function, Finances, personnel and problems of municipal administration.

UNIT-IV

Philosophy and principles of co-operative movement.
Role of co-operative organizations strategy of working with urban and rural poor
Types and problems of cooperatives
Concept of social education & Community Development
Social education programme rural and urban areas.

UNIT-V

Public Relation and community work
The importance of leadership, power structure, and political factors in community work.
Social advocacy, pressure groups, community conflict and public interest litigation in community work.
Different Approach to community work.
Nature of Social conflicts in India like ethnic, regional linguistic, caste and communal.

Required Readings:

1. Bhatia, S.C. (Ed.) : The Rural Urban Continuum (New Delhi: University of Delhi)
2. Bijlani, H.U. : Urban problems (New Delhi : Indian Institute of Public Administration)
3. Krishnan, Bagi : Co-operative Movement in India (New Delhi: Vijaya Press)
4. Rao, M.S.A. : Social Movement and Social Transformation (Mac Millan India)
5. P.D. Mathew : Public Interest Litigation (New Delhi: Indian Social Institute, Legar Education Series No. 4, I-XX)
6. Kulkarni, P.D. and M.C. Nanvatti : Social Issues in Development (New Delhi : Uppan Publishing House).

Master of Social Work (MSW)

SEMESTER-IV

Group – C: Management of Welfare Services

Social Welfare in India

UNIT-I

Social Policy: Concept need and content.

Social welfare policy in India, problems and prospects

Contribution of professional social work to social welfare in India.

Social policy formulation, Strategies for influencing the social welfare policy.

India as a welfare state, social welfare and Five Year Plans.

UNIT-II

Theories of Poverty

Poverty in India: Causes, consequences and different theories.

Measures to eradicate poverty and social backwardness in India

Impediments in social development in India.

Planning and social justice in India. Social Policy and Social development.

UNIT-III

Problems of scheduled castes, scheduled tribes and backward classes.

Constitutional Provisions, Programmes, policies for scheduled castes, scheduled tribes and other backward classes

Legislative measures for the development of SC/ST and backward classes.

Problems of small and marginal farmers and landless agriculture labourers.

UNIT-IV

Problems of women and children in India .

Policies, programmes and services for the welfare of women and children in India. Family welfare programmes and services.

Human Rights (ILO Conventions.). Social defense measures in India, problems and prospects.

UNIT-V

Problems, Policies and legal measures for the disabled groups and aged.

Welfare programmes and services for the disabled group and aged in India.

Institutional and non-institutional services for the disabled groups and aged : problems and prospect

Concept of rehabilitation and effectiveness of the present services in rehabilitation. Concept of integration and its implications.

Required Readings:

1. Kulkarni, P.D.: Social Policy and Social Development in India (Madras: Association of Schools of Social Work in India)
2. Pathak, Shankar: Social Welfare: An Evolutionary and Development Perspective (Delhi : Macmillan India Ltd.)
3. Titmus, R.M.: Essays on the Welfare State (London: Allen and Unwin,).
4. Kurian, C.T. : Poverty and Development (Madras : C.L.S.,)
5. Chowdhary D. Profile of Social Welfare and development in India (New Delhi : M.N. Publishers and Distributors,)

Master of Social Work (MSW)

SEMESTER-IV

Group – C: Management of Welfare Services

Management of Social Welfare

UNIT-I

Basic Concepts: Social administration, social welfare administration and public administration.
History of social welfare planning and administration in India.
Principles of social welfare administration.
Social Welfare administration at different levels.

UNIT-II

Concept Importance and forms of voluntary action.
Administration of voluntary social welfare organization in India : Status, financial resources, staffing pattern and problems.
Government and nongovernmental organization
Central social Welfare Board: Policies and programmes.
Role of International organization in welfare and development.

UNIT-III

Registration of a society and trust.
Programme planning, planning process and development in a social agency.
Project formation and implementation.
Budgeting and accounting in social welfare agencies, Resource Mobilization.

UNIT-IV

Organization : meaning and importance.
Nature of Organizational Behaviour
Organizational structure in social welfare agency.
Personnel policies, function and administration in organization.
Training and development.

UNIT-V

Concept and importance of management. Man Power Planning
Office management, Reporting and public relations
Coordination: meaning and importance
Monitoring and evaluation in social welfare agencies.

Required Readings:

1. University of Delhi Deptt, of Adult and Continuing Education and Extension : Social planning: The Context (Text of the Dr. B.R. Ambedkar Memorial lectures, by Dr.V.K.R.V. Rao (Delhi: University of Delhi)
2. Chowdhari, D.Paul : Social welfare administration (Delhi: Atmaram and Sons, Revised Ed.)
3. Shankaran R. and Rodrigues : A Handbook to the Management of Voluntary Organisation (Madras: Allied Publishers).
4. Avasthi A. and Verma S.N. (ed.) : Aspect of Administration (New Delhi: Allied Publishers).
5. Mishra Dayashankar : Samajik Prashasa (Delhi: Research Publications in Social Science, Latest ed.

Master of Social Work (MSW)
SEMESTER-IV

Group – D: Women & Child Development

Women and Development

UNIT-I

Factors affecting the status of women.

Changing situation of women in Indian Society: Historical Perspectives

Role of education in the development of women's status.

Patterns of women's employment and its relation to women's status.

Social institutions and how they affect the status and role of women

Democratization and women leadership

UNIT-II

Women's health status in India. Food and Nutritional status of women.

Family Planning: Organization and administration of family planning programme in India

Method of family planning: Physiological, Medicinal, Surgical, Chemical, IUD, Oral Pill and abortion.

UNIT-III

Problem of Women with reference to religious communities in India.

Problems of Un-married mothers, destitute and widows.

Problems of immoral violence against women: rape, sex delinquency, prostitution, devadasis and commercial exploitation of women.

Atrocities against women: dowry deaths, wife battering, murder, infanticide and sati.

Theory of violence against women: theoretical propositions and approach, Psycho-pathological theory, Socio-Psychological theories, and Socio-cultural theories.

UNIT-IV

Nature of family organization: Changing role and status of partners and factors affecting function of family.

Approaches to the study of family, Family life cycle and development tasks.

Marital disharmony and counseling.

Changing patterns of marriage and its consequences.

UNIT-V

Policies and Programme relating to women's welfare and development.

Constitutional provisions and legislative measures for women's welfare.

Intervention of national and international voluntary agencies in areas of women's welfare.

Social Work intervention for women's welfare. Strategies and approaches.

Required Readings:

1. Ghosh : Indian Women through the ages (New Delhi: Ashish Publishing House) .
2. Gupta, Sumitra : Social welfare in India (Allahabad Chugh Publication)
3. Rao, Sunder Kasturi : An Introduction to community Health Nursing (Madras: B.I. Publication).
4. Report of National Commission of Women : Government of India.
5. Ahuja, Ram : Crime against women (Jaipur: Rawat Publications).
6. Deasi Neera : A decade of women's movement in India (Bombay, Himalaya Publishing House).
7. Five Year Plans : Government of India.

Master of Social Work (MSW)

SEMESTER-IV

Group – D: Women & Child Development

Child Welfare and Development

UNIT-I

Development stages: significant facts about development periods of pre-natal development.
Characteristics of Infancy, factor's influencing adjustment to post-natal life.
Psycho-social development during babyhood and childhood.
Development task during stages of development.
Characteristic of adolescence: Social change and perspective changes in adolescence.

UNIT-II

Disabilities of child: physical mental retardation, visual disability, hearing and speech problems.
Child prostitutes in India.
Child abuse and neglect: child beggars, orphans, destitute.
Problem of child labour and legal provision relating to child labour.
Family change disintegration and consequences: Juvenile delinquency, street children, school drop-outs.
Strategies of social work intervention dealing with children in critical situations.

UNIT-III

Rights of the child: Historical evolution and recent trends
Constitutional provisions for the protection, care and development of children
National policy for children, major policy measures
International Labour Organisation convention concerning minimum age for admission to employment.

UNIT-IV

Maternal and child health services: care for the under fives, malnutrition and immunization.
School health services: Aspects of school health services,
Evolution of child welfare programme in pre and post-independence period.
Role of Central social welfare Board, Indian Council of Child welfare and government in the development of welfare services.
Role of National and International Organisations in promoting child welfare services.
Child Welfare Services: Institutional and non-institutional.

UNIT-V

Five year plans and development services for children.
Integrated approach to child development : need and philosophy,
Child Development Programme in India. Child Guidance Services in India.

Required Readings:

1. Hurlok Elizabeth B. : Development Psychology (New Delhi Tata McGraw Hill Publishing Co. Ltd.,)
2. Bhalla, M.M. : Studies in child care (New Delhi NIPCCD, 1985)
3. Gupta Sumitra : Social welfare in India (Allahabad: Chaug Publications,)
4. Singh , Satya Deo, Jain, Shikhar and parekh, Premlata : Childhood Disabilities (Indore Satprachar Press,)
5. Ministry of Welfare Govt. of Inida : Childhood Disabilities (Indore Satprachar Press,)
6. UNICEF : Development Goals and Strategies, for children in (New York, UNICEF,) Five Year Plans : Govt. of India. .